

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE**  
**Tuesday, September 20, 2022 at 4:00 PM**

Present:      **Chair:**            Mayor Noël  
                  **Council:**        Councillors Hoar, Kemps, and McEwen  
                  **Staff:**            Bruce Greig, Director of Community Planning  
                         James MacIntosh, Director of Engineering Services  
                         Abby Fortune, Director of Parks and Recreation  
                         Joseph Rotenberg, Manager of Corporate Services  
                         John Towgood, Municipal Planner  
                         Monica Whitney-Brown, Planning Assistant

Regrets:        Councillor Cole

**1. CALL TO ORDER**

The meeting was called to order at 4:00 PM on September 20, 2022.

**1.1 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH**

**Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.**

**1.2 NOTICE OF VIDEO RECORDING**

**Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.**

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF THE AGENDA**

**3.1 September 20, 2022, Regular Meeting Agenda**

2022.2168.REGULAR    *It was moved and seconded **THAT** Council approve the September 20, 2022, Regular Meeting Agenda as presented.*

CARRIED.

**4. PUBLIC INPUT & DELEGATIONS**

**4.1 Public Input**

**Imperial Lane**

Dave McIntosh, 1515 Imperial Lane, noted his letter to Council about traffic and safety issues on Imperial Lane. He recommended improved signage be installed.

#### 4.2 Delegations

**Joshua Charleson, Coastal Restoration Society**  
***Re: Report on CRS coastal cleanups in and around the District of Ucluelet***

Council received a delegation from Joshua Charleson of Coastal Restoration Society about coastal cleanups in and around the District of Ucluelet.

#### 5. UNFINISHED BUSINESS

There was no unfinished business.

#### 6. BYLAWS

**6.1 Fireworks Bylaw No. 1302, 2022 - Adoption**  
***Rick Geddes, Fire Chief***

Joseph Rotenberg, Manager of Corporate Services, presented this report on behalf of Chief Geddes.

2022.2169.REGULAR *It was moved and seconded **THAT** Council adopt District of Ucluelet Fireworks Regulation Bylaw No. 1302, 2022.*

CARRIED.

**6.2 Zoning Amendment Application Pacific Rim Charters & Guest Lodge (354 Forbes Road)**  
***Bruce Greig, Director of Community Planning***

2022.2170.REGULAR *It was moved and seconded **THAT** Council give third reading of District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1303, 2022.*

CARRIED.

2022.2171.REGULAR *It was moved and seconded **THAT** Council adopt District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1303, 2022.*

CARRIED.

2022.2172.REGULAR *It was moved and seconded **THAT** Council adopt Ucluelet Housing Agreement Bylaw No. 1249, 2019.*

CARRIED.

**6.3 Reserves Establishment Bylaw - Adoption**  
***Donna Monteith, Chief Financial Officer***

2022.2173.REGULAR *It was moved and seconded **THAT** Council adopt Reserves Establishment Bylaw No. 1317, 2022.*



CARRIED.

## 7. REPORTS

### 7.1 Development Variance Permit 22-05 *Monica Whitney-Brown, Planning Assistant*

Bruce Greig, Director of Community Planning provided a general overview of Environment Development Permits and fielded Council questions.

Ms. Whitney-Brown presented the report.

Council invited the applicant to speak. The applicant did not speak.

Council invited members of the public to comment on Development Variance Permit 22-05. The Manager of Corporate Services read an email from Ed Chernis, 947 Amphitrite Place, in opposition to the proposed Development Variance Permit. He cited concerns with approving the variance after the construction had already occurred.

2022.2174.REGULAR *It was moved and seconded **THAT** Council, authorize the Director of Community Planning to execute and issue Development Variance Permit DVP22-05 to allow the construction of a deck with a minimum exterior side yard setback of 2.08 meters from the lot line whereas section R-4.6.1 of District of Ucluelet Zoning Bylaw No. 1160, 2013 requires 2.5 meters.*

CARRIED.

### 7.2 Environmental Development Permit for 772 Marine Drive *Monica Whitney-Brown, Planning Assistant*

Ms. Whitney-Brown presented this report.

The applicant was invited to speak but did not present.

2022.2175.REGULAR *It was moved and seconded **THAT** Council authorize the Director of Community Planning to execute and issue Environmental Development Permit DP22-07 for the property at 772 Marine Drive to allow the construction of a single-family dwelling on a lot designated as Terrestrial and Riparian development permit areas.*

CARRIED.

### 7.3 Environmental Development Permit for 1251 Sunset Point Road *Monica Whitney-Brown, Planning Assistant*

Ms. Whitney-Brown presented this report.

The applicant was invited to speak but did not present.

2022.2176.REGULAR *It was moved and seconded **THAT** Council authorize the Director of Community Planning to execute and issue Environmental Development Permit DP22-06 for the property at 1251 Sunset Point Road to allow the construction of a single-family dwelling on a lot designated within a Marine Shoreline development permit area.*

CARRIED.

**7.4 Contract Authorization - Amphitrite House Construction**  
**James MacIntosh, Director of Engineering Services**

Mr. MacIntosh presented his report and fielded Council questions.

2022.2177.REGULAR *It was moved and seconded **THAT** Council authorize the Mayor and the Corporate Officer to execute a \$1,000,000 contract between the District of Ucluelet and Saltwater Building Co for the supply of materials and labour to reconstruct the Amphitrite house and grounds.*

CARRIED.

**7.5 Resort Development Strategy Final Draft**  
**Abigail K. Fortune, Director of Parks & Recreation**

Ms. Fortune presented this report.

2022.2178.REGULAR *It was moved and seconded **THAT** Council approve the submission of Ucluelet's Resort Development Strategy 2022 – 2025 to the Ministry of Tourism, Arts, Culture and Sport for ministerial approval.*

CARRIED.

**8. NOTICE OF MOTION**

There were no notices of motion.

**9. CORRESPONDENCE**

**9.1 Imperial Lane Safety Concerns**  
**Marg Vedova**

Council discussed Correspondence items 9.1 and 9.2 which are related to safety concerns associated with Imperial Lane. James MacIntosh, Director of Engineering Services, fielded Council questions and outlined the short-term, mid-term and long-term plans to improve Imperial Lane. He noted that additional signage is included in the short-term plan.

Council also noted the need for pre-established routes for truck traffic in Ucluelet.

**9.2 Imperial Lane Safety Concerns**  
**David McIntosh**

**9.3 Resolution EB42 - New Provincial Mandate and Funding for 9-1-1**



***BC Crisis Line Network***

- 9.4 Proclaim Your Support for Circular Economy Month in Canada!**  
*Jennifer Helman, Technical and Special Projects Coordinator, Recycling Council of British Columbia*
- 9.5 Please stand up for wild salmon at UBCM 2022!**  
*Robert Zurowski*
- 9.6 Expanded polystyrene has no place in the ocean!**  
*Mandala Smulders*
- This is one of 40 letters received with the same content but sent by different writers.
- 9.7 REMINDER: Heritage Conservation Act Transformation Project - Stakeholder**  
*HCA Transformation Project Team, Ministry of Forests*

**10. INFORMATION ITEMS**

- 10.1 Tourism Plan for Ucluelet Final Draft Presentation**  
*Abby Fortune, Director of Parks & Recreation*

Ms. Fortune presented her report and Dan Wilson, Contractor from Whistler Centre for Sustainability, provided an extensive outline of the final draft of the Tourism Master Plan.

Ms. Fortune and Mr. Wilson fielded Council questions on the Plan and proposed committee.

- 10.2 North Island College's BUILD 2026 and Working Together Dashboard Reports**  
*Lisa Domae, President and CEO, North Island College*
- 10.3 Forest Enhancement Society**  
*Jim Snetsinger, Board Chair, Forest Enhancement Society of BC*

**11. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS**

- 11.1 Councillor Marilyn McEwen**  
*Deputy Mayor January 1 - March 15, 2022*

September 6: Attended Harbour Authority Meeting and Special Council Meeting

September 12 - 16: Attended UBCM Conference. Councillor McEwen outlined provided highlights from the Conference.

- 11.2 Councillor Lara Kemps**  
*Deputy Mayor March 16 - May 31, 2022*

September 6: Attended Harbour Authority Meeting and Special Council Meeting

September 12 - 16: Attended UBCM Conference

September 17: Attended the 3rd Annual Dustin Riley Soap Box Derby

October 16: Will attend the Edge 2 Edge Marathon. 600 runners have registered to date.

### **11.3 Councillor Jennifer Hoar**

***Deputy Mayor June 1 - August 15, 2022***

September 6: Attended Harbour Authority Meeting and Special Council Meeting

September 12 - 16: Attended UBCM Conference. Provided a brief overview of inspiring quotes from the conference. October 1: Cops for Cancer Tour de Rock will hold an event at the Ucluelet Co-Op. Donations will be received at this event.

### **11.4 Councillor Rachelle Cole**

***Deputy Mayor August 16 - October 31, 2022***

### **11.5 Mayor Noël**

September 6: Attended Harbour Authority Meeting and Special Council Meeting

September 12 - 16: Attended UBCM Conference  
September 17: Attended the 3rd Annual Dustin Riley Soap Box Derby

## **12. QUESTION PERIOD**

The Clerk noted that there was an issue with the podium mic during the public input and delegation section of the Agenda. As a result, the speakers could not be heard online.

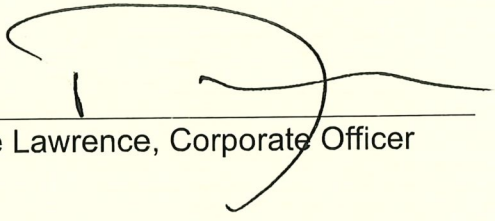
## **13. CLOSED SESSION**

*There was no closed session.*

## **14. ADJOURNMENT**

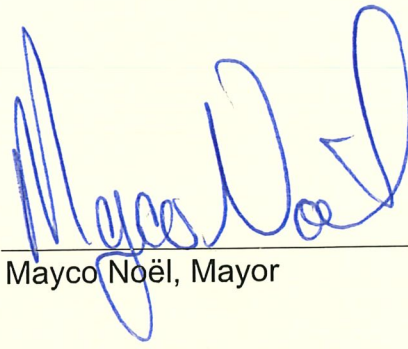
The meeting was adjourned at 5:35 PM.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, September 20, 2022 at 4:00 pm in the Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.



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Duane Lawrence, Corporate Officer



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Mayco Noël, Mayor